



SCC Meeting Minutes
Wednesday November 20th, 2024 – 6:30 pm – 8:00 pm

Attendees (In Person):

- Lindsay Martinek, Co-Chair
- David Rule, Principal
- Sharon Navarro, Co-Vice Chair
- Sushma Kashyap, Secretary
- Adam Bell, Treasurer
- James Blair, staff rep
- Grace Reid (student rep)
- Kayla Kerr (student rep)
- Iva Milios
- Ingrid McLaren
- Doodnaith Sharma
- Michael Bertuzzi
- Wendi Ma
- Cathy Tullis

Attendees (Online)


- Karen James
- Erin Smith
- Lisa Hamilton
- Irene Thomaidis
- Jane Breach
- Jacquie Chipman
- Linda Chan
- Kate Boyer
- Uzma
- Caroline Nanjala Oundo
- Michelle Horton
- CL
- Oksana Ivanova
- Marcela Rosales
- Z Bhola

Agenda Item - Presenter	Discussion	Actions
Council Mandate	<ul style="list-style-type: none"> - Advisory Board that makes recommendations to the principal to further student achievement and well-being. - Facilitates and supports parent and community engagement, as a link between the school and its families. 	
Call to order – Lindsay Martinek	<ul style="list-style-type: none"> - Meeting called to order at 6:34 by Lindsay Martinek 	



<p>1. Welcome & Land Acknowledgement – David Rule</p>	<ul style="list-style-type: none"> - Land acknowledgment, Indigenous Rights and Human Rights read - SCC meetings and events are subject to the SCC Code of Conduct and DDSB policies and procedures - It is an expectation that SCC members adhere to the DDSB policies and code of conduct 	
<p>2. Approval of Minutes - Lindsay</p>	<ul style="list-style-type: none"> - Motion to approve minutes from Oct 2, 2024 meeting was presented - No abstentions or votes against the motion - Motion carried, minutes approved as written 	
<p>3. Principal’s Report – David Rule</p>	<ul style="list-style-type: none"> - Nothing to report this meeting 	
<p>4. Student’s Report – Grace Reid & Kayla Kerr</p>	<p>Upcoming events:</p> <p>Hollywood night (semi-formal)</p> <ul style="list-style-type: none"> - Please encourage your students to attend - First since COVID - Tickets available for purchase at lunch - <p>Santa Cause</p> <ul style="list-style-type: none"> - Charity drive being run by student senate this year - Long history at Dunbarton - Each club runs something different for charity - St. Paul’s On the Hill is a benefactor again this year (non-perishable food items) <p>School Musical</p> <ul style="list-style-type: none"> - November 27-30th – 7 pm each night - Marry Poppins 	<ul style="list-style-type: none"> - Student repress will let the SCC know what we can do to support their efforts



<p>5. Teacher's Report – James Blair</p>	<p>Staffing</p> <ul style="list-style-type: none"> - Teachers are concerned about lower student numbers at Dunbarton and the potential impact on teaching positions and class sizes next semester - David Rule indicated more communication will be coming out to parents in the coming weeks about potential changes to second semester schedules based on adjustments that need to be made to adjust class sizes - There will be no impact on classes this semester, however some students' schedules may change for second semester <p>Students in hallway during class time</p> <ul style="list-style-type: none"> - Challenge with students wandering the halls during class time - Constant monitoring by administration - Mr. Blair indicated some teachers would be willing to do prep time at a desk in the hallways and near bathrooms to monitor if granted permission to do so <p>Sports Teams and Clubs</p> <ul style="list-style-type: none"> - Lots of Spartan success with sports in the fall - Many clubs are now up and running - Please encourage your students to get involved 	<ul style="list-style-type: none"> - Recommendation to administration to explore opportunity for hall/washroom monitoring by staff who are willing
<p>6. Vision Discussion - Lindsay Martinek</p>	<ul style="list-style-type: none"> - Vision statement, mission and enablers were presented - Council unanimously agreed that both the vision statement and mission statement are appropriate and didn't recommend any further edits - Subcommittees recommended to support the mission and vision 	 <p>SCC Meeting Slides Nov 20.pptm</p>



<p>7. Council Work Plan & Subcommittee Brainstorming – SCC Executive and Council</p>	<ul style="list-style-type: none"> - To support the mission and vision for the council, 6 subcommittees were recommended - Subcommittees were determined based on discussions at the end of the school year last year, as well as feedback and issues brought forward during the first meeting of the SCC in October <p>They are as follows:</p> <ul style="list-style-type: none"> - Staff and Student Wellness - Fundraising - ProGrant and Bursary - SCC Bylaws - Student experiences - Community wellness <p>Brainstorming activity completed with 2 questions discussed for each subcommittee:</p> <ol style="list-style-type: none"> 1. Does this committee help us to achieve our mission and vision? 2. What could this committee do that is: a) achievable; and b) bring value to the school community <ul style="list-style-type: none"> - All attendees rotated station to station to discuss the above questions for each committee - Attendees were also asked if there were other committees that should be added that have not already been identified - It was decided that “community wellness” is a significant focus of the student senate and likely would be a duplication of efforts for the SCC to work on as well - It was also determined that fundraising and ProGrant/Bursary may need to be amalgamated depending on the direction of the initiatives 	<ul style="list-style-type: none"> - Chair to send a google form to the SCC membership contact list for those who were not in attendance, to sign up for subcommittees they are interested in
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	<p>Staff and Student Wellness Brainstorming:</p> <ul style="list-style-type: none">- Paid hall monitors/security- Confirmation that students who sign in at the office late, actually end up in class- Staff engagement for monitoring of hall safety & washrooms- Access cards for bathrooms (can tech solutions be implemented?)- Pancake breakfast for staff and students on the last day before the holiday break- Breakfast club volunteers needed- Community outreach education – example: if there is an accountant on the SCC who wants to run a seminar for the Dunbarton community on financial management, taxes- Career day – SCC members could share their profession in an effort to help students start to think about their career path and plan for their post-secondary education- If anyone has expertise in anything that they wish to share, could we host seminars/classes etc. for students, staff and community members (yoga, art, paint night, self-defense etc.)- What can we do to support students’ mental well being- Vaping is an ongoing concern <p>Fundraising / ProGrant / Bursary Brainstorming:</p> <ul style="list-style-type: none">- Treasurer must be a co-chair of this committee- Determined that these likely are best amalgamated- Bursary created last year with \$500 afforded to the SCC to award- Fundraising needs: sound system for gym, new scoreboards, accessibility for the 500 level, new track- ProGrant – family activity nights (paint night, board game night), speaker at a fundraising gala etc...will apply for the full amount of funding	
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	<ul style="list-style-type: none"> - There was keen interest in a Dinner/Gala Fundraiser and using the ProGrant for a keynote speaker - Strong feeling that there is a need to continue the bursary - School carnival? - Art club making cards to raise \$ for art room as an example of what is already happening - All options must be approved by the school - All opportunities must meet board requirements - Some feedback that fundraising is unnecessary at the High School level - Subcommittee to work on this <p>Student Experiences Brainstorming:</p> <ul style="list-style-type: none"> - Tourist attractions that could be educational field trips - Centennial College visit - Black history month events happen in Ajax and around the Durham region, should have Dunbarton participation in these events in 2025 - Look into other cultural events that Dunbarton students, staff and SCC could participate in - Committee to work on reducing barriers for student trips, exchanges and experiential learning opportunities - Cultivate and support an environment which brings community, staff, SCC and admin together - How can we use this as an opportunity to bring the community into the SCC for more active linkages <p>Opportunities for Consultation</p> <ul style="list-style-type: none"> - SCC expressed an interest in improving upon the consultation mandate of the SCC on school related matters 	<ul style="list-style-type: none"> - Dave Rule to consider opportunity for consultation with the SCC more formally
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<p>8. Council Round Table Items and Process – Lindsay Martinek</p>	<p>Process for bringing forward round table items</p> <ul style="list-style-type: none"> - In an effort to enable the council and the school administration the opportunity to prepare to bring information on round table items to the meeting, we will be following a new process this year - If you wish to bring forward an issue, concern or question, please do so when the call for agenda items goes out by email. This allows ample time for information gathering so that the school administration can respond in a fulsome way - If there are questions generated by discussion during the meetings, every effort will be made to address these in the moment, as fulsomely as possible. The answer may need to be tabled until the next meeting. <p>Washrooms closures</p> <ul style="list-style-type: none"> - Closures are a result of damage done to the washroom - Students are advised to use individual washrooms should they have a challenging finding an open washroom - School is working on getting them fixed but the damage has been extensive <p>Supply Teachers</p> <ul style="list-style-type: none"> - Questions asked as to whether there is an adequate supply of substitute teachers when regular staff are going to be absent - David Rule reported that supply fill rates are generally over 80% - When the class cannot be filled with a supply, an on-call is assigned and the students are in the cafeteria being supervised by a Dunbarton staff member 	
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<p>9. Meeting Structure & Future Meeting Dates</p>	<p>Structure</p> <ul style="list-style-type: none"> - Roberts Rules of Order where appropriate - Motions for approval of agenda, minutes etc <p>Agendas</p> <ul style="list-style-type: none"> - Standing agenda items for personnel reporting and subcommittee reporting - Finance report every other month <p>Length and Cadence</p> <ul style="list-style-type: none"> - Generally monthly (no meeting in Dec/Mar) - 1.5 hours 6:30-8:00 <p>Subcommittees</p> <ul style="list-style-type: none"> - Chairs for subcommittees will determine with the group, frequency and duration of meetings <p>Future Meeting Dates:</p> <ul style="list-style-type: none"> - 50% in person only and 50% hybrid <p>January 15th February 19th (hybrid) April 16th May 21st (hybrid) June 11th – wrap up and social after the meeting</p>	
<p>10. Adjourned</p>	<ul style="list-style-type: none"> - Meeting adjourned at 8:20 	